

The regular meeting of the Montague Retirement Board duly posted to be held at One Avenue A, Turners Falls, MA on the above date came to order at 1:03 P.M.

Retirement Board Members Present: Carolyn Olsen, Marianne Fiske, David Dion, Cheryl Clark and Frank Abbondanzio were present.

Retirement Board Staff Present: Administrator Deb Underhill was present.

Minutes:

Minutes of March 22 and March 24, 2016 Retirement Board Meetings were presented for review and approval.

Retirement Board Voted:

To approve March 22 and March 24, 2016 minutes.

Vote: 5 In Favor 0 Opposed 0 Abstained

Warrant

Contributory Retirement Warrant #4 dated April 30, 2016

Payroll	\$191,944.94
Travel	\$ 950.74
Refund	\$ 715.44
Transfers	\$ 27,666.15
Expenses	\$ 9,308.14
Total Warrant	\$230,585.41

Retirement Board Voted:

To approve Warrant #4 dated 4/30/2016 in the amount of \$230,585.41.

Vote: 5 In Favor 0 Opposed 0 Abstained

New Members: Amanda Wright, GMR, Payroll Tech, 2/29/16

Retirement Board Voted:

To accept Amanda Wright as a new member effective 2/29/2016.

Vote: 5 In Favor 0 Opposed 0 Abstained

Election: It is hereby determined that David Dion was the only candidate nominated for the Third Member of the Montague Retirement Board. A vote to declare David Dion to be elected to the Montague Retirement Board and no election shall take place. His term will commence May 31, 2016 and expire on May 30, 2019.

Retirement Board Voted:

To declare David Dion as elected member of the Montague Retirement Board, with his term expiring on May 30, 2019.

Vote: 5 In Favor 0 Opposed 0 Abstained

Military buy back: Joseph Dodge, TWN, refunded all deductions from Montague and State and is no longer a member of any retirement system. Board vote to allow Mr. Dodge to buy back his military time as a new member.

Retirement Board Voted:

To allow Joseph Dodge to buy back his military time as a new member.

Vote: 5 In Favor 0 Opposed 0 Abstained

Buy back: Lawrence Eckert, GMR, custodian, has requested information about a buyback of non contributing service for when he was rehired in a part time capacity for the GMRSD from 5/21/12 – 3/3/14, 1 year, 5 months creditable service.

Retirement Board Voted:

To allow Mr. Eckert to buy back his non contributing service for a total of 1 year, 5 months creditable service.

Vote: 5 In Favor 0 Opposed 0 Abstained

Buy back: Luke Hartnett, TFF, firefighter, has requested information about a buyback of non contributing service for when he worked seasonally for Montague DPW from 7/1/97 – 11/6/98, 7 months 2 days of creditable service.

Retirement Board Voted:

To allow Mr. Hartnett to buy back his non contributing service for a total of 7 months, 2 days of creditable service.

Vote: 5 In Favor 0 Opposed 0 Abstained

Overpayment: During the audit, it was found that Colleen Lilly - Superannuation, Opt B, date of retirement 2/22/14 – had 1 week of extra salary included in her 3 year salary average. After PERAC’s re-approval of her recalculation – her new retirement benefit will be \$8.95 per month less than the original calculation. (Overpayment is \$214.80 for 2 years) Ms. Lilly has sent in a letter requesting that the board waive the repayment. Will the Board vote to waive the repayment of this overpayment due to administrative error?

Retirement Board Voted:

To waive the repayment of the overpayment to Colleen Lilly.
5 In Favor 0 Opposed 0 Abstained

Refund of overpayment: During the audit it was found that Steven Lively’s buy back had been miscalculated due to overtime wages used in the first calculation, and a check to refund Mr. Lively’s overpayment has been processed with this month’s warrant.

Retirement Board Voted:

To approve refund of Mr. Lively’s overpayment.
5 In Favor 0 Opposed 0 Abstained

Adjusted monthly benefit: During the audit it was found that Sheila Parker’s retirement benefit had been miscalculated with 1 less year creditable service. Her monthly benefit has been recalculated and adjusted, and a payment has been added to her April benefit check to compensate her for her incorrect benefit since her retirement on 4/17/2012.

Retirement Board Voted:

To approve Ms. Parker’s monthly benefit adjustment and refund.
5 In Favor 0 Opposed 0 Abstained

3(8)C Liability – Transfer Casey Dudek, GMR to West Springfield Retirement System; 10 months, 26 days creditable service.

Retirement Board Voted:

To approve transfer of 3(8)C liability to West Springfield Retirement System for Casey Dudek.
Vote: 5 In Favor 0 Opposed 0 Abstained

3(8)C Liability: Transfer: Shari Hildreth, RET, Administrator, to Greenfield Retirement Board, 3/5/07 – 4/2/16, 9 years, 0 months, 27 days creditable service.

Retirement Board Voted:

To approve 9 years, 0 months, 27 days creditable service and transfer of 3(8)C liability to Greenfield Retirement System for Shari Hildreth.

Vote: 5 In Favor 0 Opposed 0 Abstained

Software Update: PTG (our software vendor) has updated the Employee Self Service (EES) portal where Members/Retirees will have access to their information and be able to run their own estimates. There will be a fee to add this portal to our system – less than 1,000 member/retirees, the cost would be \$2,150 annually.

Retirement Board Voted:

Not to add this portal to our software system.

Vote: 0 In Favor 5 Opposed 0 Abstained

New Regulation:

Regulation:

INTEREST RATE APPLIED TO OVER AND UNDERPAYMENTS

As of 5/1/2016, all adjustments going forward where the Board utilizes M.G.L.c.32, section 20(5)c(2), and the member or beneficiary receives an adjustment and petitions the Board for interest, the member or beneficiary shall be entitled to receive interest at the rate annually determined by the Public Employees Retirement Administration Commission pursuant to M.G.L.c.32 section 22(6). The interest rate will be applied to calculate overpayments as well as underpayments.

Retirement Board Voted:

To approve this regulation and to submit it to PERAC for approval.

Vote: 5 In Favor 0 Opposed 0 Abstained

New funding schedules from PERAC: The results of the January 1, 2016 actuarial valuation of the system have been provided by PERAC. PERAC has provided 5 funding schedule options for consideration.

Retirement Board Voted:

To adopt Funding Schedule Alternative 2, with an annual increase of 3.9% of the total cost with final amortization payment in FY30)

Vote: 5 In Favor 0 Opposed 0 Abstained

Next Meeting:

May 24, 2016 at 1:00 PM

Adjourned 1:59 PM

APPROVED BY THE BOARD OF RETIREMENT

Marianne Fiske

Carolyn Olsen

David Dion

Cheryl Clark

Frank Abbondanzio

Respectfully submitted,

Debra Underhill
Administrator
Montague Retirement Board