

JOINT FINANCE COMMITTEE AND BOARD OF SELECTMEN MEETING

August 7, 2013

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**Meeting Date:** August 7, 2013

**Called to Order:** 6:01 PM

**Location:** 1 Avenue A, Turners Falls MA

**Finance Committee Members Present:** John Hanold, Lynn Reynolds, Sharon Kennaugh, Michael Naughton and Lisa Adams. Greg Garrison was absent.

**Selectmen Present:** Christopher Boutwell, Michael Nelson and Mark Fairbrother

**Others Present:** Town Administrator Frank Abbondanzio and Town Accountant Carolyn Olsen

**Minutes**

Finance Committee Moved:

To approve the minutes of July 10, 2013.

Vote: 4 In Favor 0 Opposed 1 Abstained

Selectmen Moved:

To approve the minutes of July 10, 2013.

Vote: 3 In Favor 0 Opposed    Abstained

**New Member** Lisa Adams was welcomed to the Finance Committee

**Special Town Meeting** September 12, 2013 – Selectmen to approve and execute the draft warrant. The meeting begins at 7:00 PM on Thursday, September 12, 2013 at the Turners Falls High School Theater.

**ARTICLE 1.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$14,070, or any other amount, for the purpose of funding a shared Animal Control Officer, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 1 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 1, to be funded from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 1, to be funded from taxation.

Vote: 5 In Favor 0 Opposed 0 Abstained

Article #9 of the 4/1/10 STM appropriated \$750,000 from borrowing for infrastructure improvements to town buildings. Most of the actual cost was covered by grants, leaving only \$33,188.23 as the total town cost. Rather than borrow such a small amount for 20 years, Article #2 changes the funding source and appropriates the amount needed. Article

#3 rescinds the unneeded appropriation remaining in Article #9 of 4/1/10 and rescinds the unnecessary borrowing authorization.

**ARTICLE 2.** To see if the Town will vote to change the funding source from borrowing to Town Stabilization for Article #9 of April 1, 2010 Special Town Meeting which appropriated the sum of \$750,000 for the purpose of infrastructure improvements for Montague Town Buildings, and to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$33,188.23, or any other amount, for the purposes of funding the expenses of said article or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 2 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 2, to be funded from taxation.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 2, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 3.** To see if the town will vote to rescind the \$716,811.77 unused balance of Article #9 of the April 1, 2010 Special Town Meeting and to rescind the unused borrowing authority of \$750,000, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 3 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 3.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 3.  
Vote: 5 In Favor 0 Opposed 0 Abstained

Articles #4 through #9 have to do with implementation of the Pay & Classification Study as adopted by the Selectmen.

As an overview, employees were assigned a new pay grade based on the results of the study, and placed on that new grade in the step that would provide Fiscal Year 2014 base pay equal to or immediately higher than their Fiscal Year 2014 wages under the current pay scale. Employees whose current pay rates are higher than what they would get on the new scale will remain at their current rate until the scale increases (through cost of living adjustments) to an amount above their current rate. The intention is that the new pay scale will be effective as of July 1, 2013 and steps will then be on July 1<sup>st</sup> annually.

Since the study also affects non-union employees, and since these annual salaries (for elected officials) and salary ranges (for appointed officials) are set by town meeting, the schedules approved at the annual town meeting need to be amended. This is done in Articles #4 and #5.

The final step is to fund the wage increases. Articles #6-9 provide the necessary funding for non-union employees and for each of the three unions.

**ARTICLE 4.** To see if the town will vote to amend Article 5 of the May 4, 2013 Annual Town Meeting by increasing the annual salary of the Town Clerk to \$61,879.56 and increasing the annual salary of the Treasurer/Tax Collector to \$64,379.93 or to pass any vote or votes in relation thereto.

**SCHEDULE I  
Elected Officials**

<u>TITLE</u>	<b>FY14 CURRENT</b>	<b>FY14 REQUESTED</b>
<b>TREASURER/COLLECTOR</b>	<b>64,288.97*</b>	<b>64,379.93**</b>
*62,936.97 (Grade 8 Step 18+ on old scale) plus Treasurer/WPCF stipend of 1,352		
**Grade G Step 8		

<u>TITLE</u>	<b>FY14 CURRENT</b>	<b>FY14 REQUESTED</b>
<b>TOWN CLERK</b>	<b>60,779.34*</b>	<b>61,879.56**</b>
* Grade 8 Step 17 (old scale)		
**Grade G Step 6		

(Board of Selectmen Request)

BOSMoved: To place Article 4 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 4.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 4.  
Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 5.** To see if the town will vote to amend Article 6 of the May 4, 2013 Annual Town Meeting by changing the wage ranges for the following Non-Union employees as shown, or to pass any vote or votes in relation thereto.

**SCHEDULE II  
Appointed Officials**

**NON-UNION EMPLOYEES NOT SHOWN ABOVE**

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	Grade	Current FY 2014		Grade	Proposed FY2014	
		Start	End		Start	End
<u>SALARIED</u>						
TOWNADMINISTRATOR	11	64,856.90	92,138.12	J	84,048	103,436
TOWN ACCOUNTANT	8	44,286.27	62,936.97*	G	54,648	66,926
CHIEF OF POLICE	10	61,661.25	86,362.29	I	76,407	94,032
DPW SUPERINTENDENT	10	61,720.31	86,445.01	H	69,461	85,484
DIRECTOR OF HEALTH	8	44,286.27	62,936.97*	G	54,648	66,926
LIBRARY DIRECTOR	9	44,651.88	63,415.17*	G	54,648	66,926
WPCF SUPERINTENDENT	10	61,720.31	86,445.01	H	69,461	85,484
<u>HOURLY</u>						
SELECTMEN'S SECRETARY	5	16.35	23.20	E	20.31	25.00

\*includes 1.5% increase for employees on top step for at least one year as of anniversary date

**Informational Only: Revised Fiscal Year 2014 budgeted wages**

	<u>Current</u>	<u>Proposed</u>
TOWN ADMINISTRATOR	90,045.83	95,170.83
TOWN ACCOUNTANT	62,936.97	63,117.74
CHIEF OF POLICE*	86,089.25	91,688.68
DPW SUPERINTENDENT	75,220.78	76,745.32
DIRECTOR OF HEALTH	62,936.97	63,117.74
LIBRARY DIRECTOR	63,343.77	64,327.10
WPCF SUPERINTENDENT	80,984.04	82,164.89
SELECTMEN'S SECRETARY	35,006.90	35,693.40

\*includes additional 20% educational incentive pay  
(Board of Selectmen Request)

BOSMoved: To place Article 5 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 5.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 5.  
Vote: 5 In Favor 0 Opposed 0 Abstained

As noted above, Articles #6-#9 deal with the funding for the implementation of the pay and classification study. Where employees of enterprise funds are affected, the motions allocate the funding sources.

**ARTICLE 6.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$43,320, or any other amount for the purpose of funding the implementation of a collective bargaining agreement with the

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International Brotherhood of Police Officers for Fiscal Year 2014, with increases to be paid retroactively to July 1, 2013, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 6 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 6, to be funded from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 6, to be funded from taxation.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 7.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$17,962, or any other amount, for the purpose of funding the implementation of the Pay and Classification Study by Stone Consulting, as accepted and amended by the Personnel Board, for non-union employees for Fiscal Year 2014 with increases to be paid retroactively to July 1, 2013, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 7 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 7, to be funded by \$1,180 from Sewer Retained Earnings, \$1,309 from Airport Retained Earnings, and \$15,473 from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 7, to be funded by \$1,180 from Sewer Retained Earnings, \$1,309 from Airport Retained Earnings, and \$15,473 from taxation.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 8.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$55,550, or any other amount, for the purpose of funding the implementation of a collective bargaining agreement with the Town of Montague Employee Association for Fiscal Year 2014, with increases to be paid retroactively to July 1, 2013, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 8 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

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BOSMoved: To recommend Article 8, to be funded by \$809 from Sewer Retained Earnings and \$54,741 from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 8, to be funded by \$809 from Sewer Retained Earnings and \$54,741 from taxation.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 9.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$23,420, or any other amount, for the purpose of funding the implementation of a collective bargaining agreement with the United Electrical, Radio and Machine Workers or America, Local 274 for Fiscal Year 2014, with increases to be paid retroactively to July 1, 2013, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 9 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 9, to be funded by \$11,535 from Sewer Retained Earnings and \$11,885 from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 9, to be funded by \$11,535 from Sewer Retained Earnings and \$11,885 from taxation.

Vote: 5 In Favor 0 Opposed 0 Abstained

After the Annual Town Budget was approved, it was learned that two temporary borrowings had been "rolled-over" too many times, and payments had to be made towards the principal. These required payments are \$6,100 on the Public Safety Facility BAN, and \$3,652 on the Sheffield School Roof BAN. It was later discovered that principal and interest payments on the FRCOG Brownfield loan were due beginning in September 2013. Those amounts total \$8,263.

**ARTICLE 10.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$18,015, or any other amount, for the purpose of increasing the Fiscal Year 2014 Debt Budget, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 10 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 10, to be funded from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 10, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

The Water Pollution Control Facility (WPCF) budget in Fiscal Year 2013 was insufficient to make all final bill payments. The outstanding payments are due to the Franklin County Solid Waste Management District.

**ARTICLE 11.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$8,729.40, or any other amount, for the purpose of paying prior year bills of the WPCF, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 11 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 11, to be funded from Sewer Retained Earnings.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 11, to be funded from Sewer Retained Earnings.  
Vote: 5 In Favor 0 Opposed 0 Abstained

The town annually appropriates money from Sewer Retained Earnings to reduce the sewer rates.

**ARTICLE 12.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$120,000, or any other amount, for the purpose of reducing the Fiscal Year 2014 sewer rates, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 12 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 12, to be funded from Sewer Retained Earnings.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 12, to be funded from Sewer Retained Earnings.  
Vote: 5 In Favor 0 Opposed 0 Abstained

As noted in prior discussions of the sewer emergency, the town obtained permission to spend in excess of appropriations for both operating (mostly sewage pumping and related costs) and capital (force main and sewer line replacement, with related engineering and other costs) expenses. These expenditures still need to be funded or they will have to be

added to the Fiscal Year 2014 sewer rates. Retained Earnings is being used to fund the Fiscal Year 2013 operating costs and an increase in the Fiscal Year 2014 operating budget for the costs that continue into the current year. The capital costs are broken down into two articles, both to be funded from long term sewer debt. The first is to fix the immediate problem and the second is to replace additional sewer lines to prevent additional line breaks.

**ARTICLE 13.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$81,926.31, or any other amount, for the purpose of funding the deficit created by Fiscal Year 2013 operating cost relative to emergency repairs to the sanitary sewer collection system on Millers Falls Road and Industrial Boulevard, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 13 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 13, to be funded from Sewer Retained Earnings.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 13, to be funded from Sewer Retained Earnings.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 14.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$800,000, or any other amount, for the purpose of funding emergency repairs to the sanitary sewer collection system on Millers Falls Road and Industrial Boulevard, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 14 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 14, to be funded from Sewer long term debt.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 14, to be funded from Sewer long term debt.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 15.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,000,000, or any other amount, for the purpose of funding the replacement of sanitary sewer collection lines located on Industrial Boulevard and Millers Falls Road, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

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BOSMoved: To place Article 15 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 15, to be funded from Sewer long term debt.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 15, to be funded from Sewer long term debt.

Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 16.** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$80,000, or any other amount, for the purpose of increasing the Fiscal Year 2014 WPCF operating budget as a result of increased costs relative to emergency repairs to the sanitary sewer collection system on Millers Falls Road and Industrial Boulevard or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 16 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 16, to be funded from Sewer Retained Earnings.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 16, to be funded from Sewer Retained Earnings.

Vote: 5 In Favor 0 Opposed 0 Abstained

Payments for Fiscal Year 2013 expenses that were not received in time to be paid by July 15<sup>th</sup> must be appropriated by town meeting. Three bills make up this year's request. They include \$1,900 payable to the Franklin County Sheriff's Office for costs associated with an eviction, and two smaller bills from Staples and Baker Office Supply that did not make it to the proper person in time.

**ARTICLE 17.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,991, or any other amount, for the purpose of paying prior year bills of the town, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 17 on the Special Town Meeting Warrant.

Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 17, to be funded from taxation.

Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 17, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

The DPW Superintendent submitted a supplemental requested for a new Groundskeeper, but it was not incorporated into the Fiscal Year 2014 budget request. In light of the work being done in the Unity Park fields, and the need to maintain the new fields, it is being requested now. The requested amount is for a full year.

**ARTICLE 18.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$31,220, or any other amount, for the purpose of increasing the Fiscal Year 2014 DPW Budget to pay for an additional Groundskeeper position, or to pass any vote or votes in relation thereto.

(DPW Request)

BOSMoved: To place Article 18 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 18, to be funded from taxation.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 18, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

**ARTICLE 19.** To see if the town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$3,600, or any other amount, for the purpose of paying a court judgment to Richard Conley in connection with his occupancy of town property located at 33 Bridge Street and 26 East Main Street in Millers Falls, or pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 19 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 19, to be funded from taxation.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 19, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

Over \$500,000 of Free Cash was certified as of July 1, 2013, and it has been the practice to move Free Cash amounts above what is expected to be needed into Stabilization. There will be just over \$350,000 of Free Cash remaining after this transfer.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$200,000, or any other amount,

for the purpose of increasing the Town Stabilization Fund, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 20 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 20, to be funded from Free Cash.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 20, to be funded from Free Cash.  
Vote: 5 In Favor 0 Opposed 0 Abstained

The town took possession of a property, and the State has determined that the town must pay the outstanding Turners Falls Fire District taxes that are owed for the property.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$860, or any other amount, for the purpose of paying the Turners Falls Fire District taxes and interest for 25 Sixth Street, or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 21 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 21, to be funded from taxation.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 21, to be funded from taxation.  
Vote: 5 In Favor 0 Opposed 0 Abstained

After the Annual Town Meeting, the Assessors received notice of a significant and unexpected increase in new growth. If the amount had been known during the budget process it would have increased the amount of taxation to be allocated to the GMRSD. Since we had to use Stabilization as part of the original funding for the GMRSD, this next article replaces the use of Stabilization with taxation. Mr. Naughton noted that this increase will impact the Fiscal Year 2015 allocation of revenues between the town and the GMRSD by increasing the allocation to the GMRSD by well over \$100,000. Since most of the increase in tax capacity for Fiscal Year 2014 is being used to fund town expenses in this warrant, there may be negative repercussions on the town budget for next year.

**ARTICLE 22.** To see if the Town will vote to change the funding source for Article #12 of the May 4, 2013 Annual Town Meeting, which appropriated the sum of \$7,965,557 to fund the Fiscal Year 2014 Gill-Montague Regional School District assessment, from

“with \$125,000 to be raised from Free Cash, \$40,616 to be raised from Town Stabilization and \$7,799,941 to be raised from Taxation” to “with \$125,000 to be raised from Free Cash, and \$7,840,557 to be raised from Taxation” or to pass any vote or votes in relation thereto.

(Board of Selectmen Request)

BOSMoved: To place Article 22 on the Special Town Meeting Warrant.  
Vote: 3 In Favor 0 Opposed 0 Abstained

BOSMoved: To recommend Article 22, to be funded from taxation.  
Vote: 3 In Favor 0 Opposed 0 Abstained

FCMoved: To recommend Article 22, to be funded from taxation.  
Vote: 4 In Favor 0 Opposed 0 Abstained

### **Information Technology**

Mr. Naughton said that information has been collected from most departments, but some of it was received only yesterday so he has not had time to put it all together. This information will be presented at the next meeting.

### **Reorganization of Finance Committee**

#### **Topics not anticipated within in the 48 hour posting requirements**

The August 28th agenda will include a discussion on what budget information to request from the Gill-Montague Regional School District. Mr. Naughton offered the following for consideration at that meeting (no discussion was held):

1. A history of expenses showing at least the most recent year for which actual figures are available, the current year budget and proposed budget for the coming year (something similar to the old T-1 and T-2 sheets) using the “all funds” approach
2. The same thing for revenues, using the “all funds” approach
3. Show the expenses and how they’re expected to be funded – what parts of budget are funded by grants, and what parts are not.
4. Budget assumptions, showing major increases and decreases and the causes

Members are asked to send any additional suggestions to Ms. Olsen for inclusion in the next agenda. This will allow a discussion about the requested items with GMRSD Superintendent Sullivan on September 11<sup>th</sup>.

### **Reorganization of Finance Committee**

Ms. Reynolds moved that Mr. Hanold continue as Chair, seconded by Mr. Naughton.

Vote: 4 In Favor 0 Opposed 1 Abstained

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Ms. Reynolds moved that Mr. Naughton continue as Vice Chair, seconded by Ms. Kennaugh.

Vote: 4 In Favor 0 Opposed 1 Abstained

Mr. Hanold nominated Ms. Kennaugh as Clerk, seconded by Ms. Reynolds.

Vote: 4 In Favor 0 Opposed 1 Abstained

BOS adjourned at 7:37 PM

**Next Meetings:**

August 28, 2013

September 11, 2013 (meet with GMRSD Superintendent Michael Sullivan)

September 12, 2013 Special Town Meeting

September 18, 2013

**Future Items**

- July/August - Create a list of information to be requested from the GMRSD as part of the budget process (Mr. Naughton)
- Update on WPCF future capital costs and proposed funding (Mr. Abbondanzio)
- Interpret sections of the Compact that currently have different interpretations.(Mr. Naughton)
- Determine town-wide IT coordination changes that would be reasonable and useful and the Finance Committee's role in encouraging recommended actions.(Mr. Naughton)

**Meeting Adjourned at 7:40 PM**

**List of Documents and Exhibits**

- Minutes July 7, 2013
- Draft Warrant for September 12, 2013 Special Town Meeting
- Funding Overview for 9-12-13 STM
- Appropriation from Free Cash and Reserves for 9-12-13 STM