

**SELECTMEN'S MEETING MINUTES  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, September 23, 2013**

*Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons, Mark Fairbrother, Chris Boutwell, Mike Nelson; Town Administrator, Frank Abbondanzio; Administrative Secretary, Wendy Bogusz;*

Meeting being Taped

**Approve minutes of August 19, August 26, September 9 and 16, 2013 if available**

*Boutwell makes the motion to approve the minutes of August 19, 2013. Seconded by Nelson, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson – Aye*

**Public Hearing, FY2012 Montague CDBG, Votes may be taken**

**To discuss a proposed program and budget revision to the activities funded and to solicit public response to these proposed revisions**

Fairbrother reads public hearing notice into the record. Purpose of this meeting is to provide a mid year report on activities funded by the FY2012 Montague Community Development Block Grant (CDBG), to discuss a proposed Program and Budget Revision to the activities funded and to solicit public response to the proposed revisions.

MJ Adams: We are here to have a public hearing and to talk about moving money around in the Community Development Block Grant that we are currently administering for the Town of Montague. The FY2012 CDBG has two activities under it, Unity Park Phase 2 construction and Housing Rehabilitation Program. Unity Park is substantially complete; the other activity is our Housing Rehabilitation Program where we are obligated to do 5 units of housing rehabilitation here in Montague, specifically in the village of Turners Falls. We have committed to 5 units and have a little money left over. To date we have committed \$147,592 of the \$155,529 that have been allocated to provide the loans and grants to community residents in need of making critical needs to their homes. We became aware over the summer that we had more money available in our program delivery account for the Unity Park Construction and rather than send it back to the state we thought it would be more prudent to spend it here in Montague. The general consensus was that we should move forward and add in a play feature that was excluded from the construction this summer and add in the beach volleyball court that was eliminated from Phase 1 last year. We would move some money out of program delivery account for public facilities into program activity which is the actual construction of the play structure and the volleyball court. There is also a small piece of drainage we are going to be looking to do a change order on ball field #5 due to puddling. We are requesting the town consider reallocating approximately \$52,000 from admin over to parks and playground activity. The other suggestion we are putting forward is we have about \$8,000 left in the Housing Rehabilitation Loan program. We have one project in processing but we don't have enough funds to do it completely, so we are asking that about \$18,000 of that \$70,000 we want to move out of the Admin account be reallocated to housing rehabilitation so we can take care of that one specific unit. If this is approved we will have to ask for a grant extension as the work will not be able to be done this construction season.

Jon Dobosz: The sand volleyball court also acts as a potential revenue generator as far as creating leagues and camps as well. This was included in the master plan, so having the opportunity to construct it would be a big plus. As well as the Sequoia Roots rock wall which would create a more challenging initiative for older children.

Bruce Hunter: With the sand volleyball court and the site feature we have to go to bid, have bid ready plans and specs so there is a bidding and construction management component to the program which is included in the \$52,000

J. Reynolds inquires how money can be made off the volleyball court, and Dobosz responds by having camps and leagues. Other than that people will be able to play whenever they wish.

J. Golrick asks if next year's CDBG can go to another park. MJ responds there is that possibility. Ms. Golrick would like to see somewhere else picked besides Turners Falls. Wonders why there is an extra \$50,000 in administration? MJ responds that it was over allocated. Ms. Golrick asks where the unit is that needs repair? MJ responds in Turners Falls. The next grant will be offering assistance in Millers Falls. The grant works off the Federal Fiscal year. Ms. Golrick asks if the Skate park is eligible to be covered by this grant. MJ responds that HRA is not sure if it would be considered eligible for the Community Development Block Grant Funds. These

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funds are supposed to target low to moderate neighborhoods and Turners Falls is considered one, but the Skate park is considered for the broader Montague and Franklin County community that would want to come skate here. When we apply we have to be able to document it will serve low to moderate income families or individuals. It would be much more challenging to do with a skate park that is regional in nature. Unity Park is considered a neighborhood park.

*Nelson makes the motion to approve the updated Fiscal Year 2012 CDBG Program as presented which states section 6A, Administration, the budget is altered from \$117,406 to \$47,406. The additional \$52,000 is now reallocated to line 6C, Parks/Playgrounds which was a budget item of \$451,000 now to \$503,000 the additional \$18,000 will go to line 4C Housing Rehabilitation which was \$155,529 and is now amended \$173,529. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Nelson – Aye, Fairbrother - Aye*

**MJ Adams, Director Community Development, FCRHRA, Votes may be taken  
Execute agreement for professional services contract for HRA to administer the FY13 Montague CDBG grant for the Town of Montague**

Adams: Activities undertaking this year include housing rehabilitation with a target neighborhood of Millers Falls, will be doing two slum blight studies, one in historic industrial area in Turners Falls and another one in Millers Falls, there will be a feasibility study to evaluate 3 sites considered for a senior center and two social service activities, one to deliver meals on wheels to elderly, low income residents and to provide early literacy services to children in Montague who's parents are attending English as a second language training course.

Mrs. Golrick and Mr. Reynolds ask about having a hearing held in Millers Falls

*Nelson makes the motion to approve the agreement for professional services contract for HRA to administer the FY13 Montague CDBG grant for the Town of Montague. Seconded by Boutwell, approved unanimously. Nelson – Aye, Boutwell – Aye, Fairbrother - Aye*

**Liquor License Hearing, Transfer of Annual on Premises §12 Restaurant, Wine and Malt Liquor License from John M. Keating d/b/a Burrito Rojo to CVB Harvest, d/b/a Great Falls Harvest, Christopher Menegoni as Manager, votes may be taken**

Boutwell recuses himself from meeting

Nelson reads hearing notice into the record

*Nelson makes the motion to approve the transfer of the Annual on premises §12 Restaurant, Wine and Malt Liquor license from John M. Keating d/b/a Burrito Rojo to CVB Harvest, d/b/a Great Falls Harvest, Christopher Menegoni as Manager, License #073600036. Seconded by Fairbrother, approved. Fairbrother – Aye, Nelson - Aye , Boutwell – Recused*

**Pole Location Hearing, Gerry Molongoski, WMECO**

**Greenfield Road: To install twenty two (22) new jointly owned utility poles on Greenfield Road**

Mass Highway has asked WMECO to accommodate the widening and road changes of Greenfield Road by installing these new poles.

*Boutwell makes the motion to approve the relocation of twenty two (22) jointly owned utility poles on Greenfield Road as located per plan marked 6F320221. Seconded by Nelson, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson – Aye*

Nelson discloses he lives on Greenfield Road but is not affected by any of these poles.

**Personnel Board, Votes may be taken**

**Robert Trombley, WPCF Superintendent, Request to hire Anthony Supernant, WWTP Laborer, at Grade 2, Step 1 at \$13.67, effective 9/23/13**

*Boutwell makes the motion to hire Anthony Supernant as the WWTP Laborer at Grade 2, Step 1 at \$13.67/hour effective 9/23/13. Seconded by Nelson, approved. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye*

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Trombley gives board a copy of the SRF Application and a sample of compost they made

**Peter Golrick, Airport Commission, Votes may be taken**

**Execute Grant Assurances between Turners Falls Municipal Airport and MassDOT**

Golrick: We've submitted a new round of grant assurances for the second project we have going this year which is the permanent fence project and the archialogical investigation of the airport north; it's about 25 plus acres of open land adjacent to and has access into the Industrial Park.

*Nelson makes the motion to approve the grant assurances for the Turners Falls Municipal Airport, FAA Project #3-25-0032-16-2013 also known as state project #0B5FEN106, the fencing preliminary design and section 106 coordination project. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye*

**Impact of the wage & class study to the Airport**

Golrick: At the Special Town Meeting, I'm thankful they approved the Airports ability to spend on salaries based on the new wage and classification study, but the Airport Commission has never had the opportunity to discuss that classification study. I would like a copy so the commission can discuss so we can see where Mickey will fall.

Abbondanzio: One of the problems with that position is it was put in the union and Mickey has chosen not to be in the union. If the union was to challenge it with the labor relations board, they may say you have to be in the union. Information that has been released is only for the Police and Non union, but not for the union you would be in if you chose to be in it. The position has been graded and classified along with all the other union positions. I don't know if we are in the position to release that.

Fairbrother states that by law it is the Airport Commission that sets the Managers salary.

Mr. Golrick wants a copy of Pay & Class Study when it is available

**Impact of the wage & class study on the employee review process**

Golrick: It was pointed out at Town Meeting that there were 14 points in the new classification and I'm wondering how that ties into the employee review process. We've been using the standard form since 2006, is that going to change because of the classification study?

Abbondanzio: No, those 14 factors are just the factors every position is evaluated on and given points and that determines what grade the position is placed on. Based on the total number of points you get for those 14 factors. It has nothing to do with the evaluation. That will be released along with the classification study.

**Board of Library Trustees, Announcement of hiring of new Library Director, David Payne**

SanSoucie: The trustees received 21 applications for the position. Almost all of the folks were from out of State. The board conducted phone interviews then decided on three people to interview. Input was given from the present staff. Tours were given to the applicants, so they know what they are getting themselves into. David Payne has been hired and is currently the Branch Manager of a Library in the Philadelphia public library system. He had glowing recommendations, There will be a celebration on October 23 honoring Sues retirement and welcoming David Payne, from 6:30 to 8:00 PM

**Frank Abbondanzio, Town Administrator's Report, votes may be taken**

**Unity Park Phase Two Improvement Project, Change Order #5 in the amount of \$4,823.72**

This will be held until we have approval from DHCD to transfer the money

**Certificate of Substantial Completion**

*Nelson makes the motion to accept the certificate of substantial completion as presented noting there are three exceptions, the final acceptance of field turf and infield mix, install ten plants in butterfly garden completion of change order #5 drainage for field #1 and there is an attachment punch list designed by Berkshire Design Group*

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*dated September 18, 2013 noting items to be completed by end of October. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother – Aye, Nelson - Aye*

**Act on Application or Enforcement Action for sidewalk display at 102 Avenue A**

To be discussed at the next meeting as application was received this afternoon. Planters will also need to be discussed at the next meeting. Also would like Mr. Madison present at meeting

**Topics not anticipated covered in the 48 hour posting requirement**

- In house staff meeting with members of the Board regarding FRTA on October 2at 2:00 PM
- BOS will be meeting on Wednesday at 5:00 PM 9/25/13 to execute agreement with Baltazar Incorporated and discuss use of Community Development Discretionary funds

Boutwell makes the motion to adjourn the meeting at 8:37 PM. Seconded by Nelson, approved unanimously.  
Boutwell – Aye, Fairbrother – Aye, Nelson - Aye