

**SELECTMEN'S MEETING AGENDA  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, June 6, 2011**

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*Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons, Mark Fairbrother, Chris Boutwell, Patricia Allen (absent), Town Administrator, Frank Abbondanzio(absent); Administrative Secretary, Wendy Bogusz; Arn Albertini, Greenfield Recorder (absent), Jeff Tirrell, WHAI,(absent) Matt D. Small, Montague Reporter*

Fairbrother opens the meeting and announces the meeting is being taped

**Approve Minutes of May 23, 2011**

*Boutwell makes the motion to approve minutes of May 23, 2011. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Pole Relocation Hearing, Relocate pole 62/4 on 11th St., Turners Falls, Walter Chudzik, WMECO**

*Boutwell makes the motion to approve the request to relocate pole number 62/4 on 11<sup>th</sup> Street. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother – Aye*

Mr. Chudzik will forward proper forms for signature to Wendy no later than Wednesday.

**Deb Bourbeau, Official vote of acceptance of 6 Precinct Boundary Map and Legal Descriptions**

Bourbeau: This is the official sign off the acceptance of the 6 precincts. We just need your official signatures to send off to the state. Barbara has re-written our precinct boundaries and you have a copy of the breakdown of how many people live in each precinct. Tonight you will be signing off on the official acceptance of the map of the six precincts. The official boundaries that Barbara has rewritten with all our boundaries and the precinct plans with our 2010 blocks with our population.

Fairbrother asks about notification which Bourbeau responds she will notify people after January 1, 2012.

*Boutwell makes the motion that the Board take an official vote of acceptance of the six precinct boundary map and legal descriptions as described herewith. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Walter Ramsey, Town Planner**

**Vote to authorize Board of Selectmen to sign ESCO contract**

Ramsey: Received memo from Beth Greenblatt, the Towns consultant that summarizes where the Town is with the ESCO project:

1. The performance contract is anticipated to be implemented in two or three phases.
  - Phase 1 will entail various energy conservation measures at Town Hall, Carnegie Library and the Public Safety Building (Police Department).
  - Phase 2 will entail various energy conservation measures at the DPW and Water Pollution Control Facility.
  - Phase 3 will entail various energy conservation measures at Sheffield Elementary School, Administration Building and Hillcrest Elementary School.
  
2. Phase I Energy Conservation Measures Include: Town Hall: Lighting Upgrades and Lighting Controls; Boiler Replacement covering Town Hall, Annex and Garage; Programmable Thermostats, Building Envelope Upgrades, Network Controller. Public Safety: Lighting Upgrades and Lighting Controls; Energy Management System Upgrades. Carnegie Library: Lighting Upgrades and Lighting Controls, programmable Thermostats; Building Envelope Upgrades; Network Controller

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3. Phase 1 Project Economics: Project Total Price: \$345,940; Project Offsets: Estimated Utility Rebates (\$10,055); EECBG Grant (\$150,000); Green Communities Grant (\$155,000) Net Project Costs to be Financed: \$30,885 Annual Energy Savings: \$14,939; Simple Payback with Offsets: 2.1 years

4. Contract Status: Draft Energy Management Services Agreement ("EMSA") was originally developed by Beacon Integrated Solutions under contract to the Franklin Regional Council of Governments for use by all communities. Subsequently, the EMSA was vetted by several Town Counsels and modified. EMSA recently reviewed by Koppelman and Paige for the Towns of Montague, Sunderland and Belchertown by Attorney David Doneski. Redlines from Attorney Doneski currently under commercial/legal review by Siemens. Beacon anticipates a fully vetted EMSA for Montague's execution next week.

5. Recommended Selectboard Action: Vote to authorize the Chair to execute the EMSA once the vetting is complete. Vote to authorize the Chair to execute a Limited Notice-to-Proceed with Siemens of \$150,000 on the EECBG Grant funded projects at the Town Hall. Due to EECBG Grant deadlines, Siemens is concerned that the lead time on the boilers will put the project schedule on a tight timeframe. If the EMSA is not executed by next week, and a Limited Notice-to-Proceed is not issued, Siemens may be unable to meet the EECBG time requirements. This Limited Notice-to-Proceed would only be issued if the EMSA is not executed by the Town by next week.

*Boutwell makes the motion to authorize Chair, Mark Fairbrother to execute the Energy Management Services Agreement (EMSA) once the vetting is complete. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Vote to issue notice to proceed to Siemens for the Town Hall boiler portion of the project**

*Boutwell makes the motion to authorize the Chair, Mark Fairbrother to execute a Limited Notice to Proceed with Siemens in the amount of \$150,000 on the EECBG funded projects at Town Hall due to the EECBG deadlines. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Authorize the Chair to sign the Town of Montague's application for Approval Not Required endorsement from the Montague Planning Board for Map 17 Lot 13B in the Airport Industrial Park**

Ramsey: NutriSystems has been interested in purchasing a piece of land that is owned by the Town and is being split into two lots. We are simply asking that the Chair sign this application for Approval Not Required endorsement from the Montague Planning Board. There will be no filing fee as the Town is the applicant. We have the plans in hand that were produced by Nutri-Systems.

*Boutwell makes the motion that the Board authorize the chair to sign the Town of Montague's application for Approval Not Required endorsement from the Montague Planning Board for map 17 lot 13B in the Airport Industrial Park. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Sign 2 Quitclaim Deeds for Sale of Land in the Industrial Park**

Ramsey: This is for the two new lots that were created. One is for Nutri-Systems and the other is for Mayhew Steel. The deed has been prepared by our legal counsel, Kopolman & Paige.

*Boutwell makes the motion that the Board sign a Quitclaim Deed to Siamo D'accordo, LLC for Parcel A (2.000 acres), in the Industrial Park, Part of Assessors Map 17, lot 13B. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

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*Boutwell makes the motion that the Board sign a Quitclaim Deed to Mayhew Steel for Parcel B (1.398 acres) in the Montague Industrial Park. Seconded by Fairbrother approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Appoint 5 members to the Montague Agricultural Commission**

*Boutwell makes the motion to appoint Diane Flynn, Donna Francis, Bob Mizoula, Chip Garbiel and Paul Voiland to the Agricultural Commission for a 1 year term until June 30, 2012. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother – Aye.*

**Discuss the goals and work plan for the Agriculture Commission**

Donna Francis: Our immediate plans are to try and get a promotional brochure out for promoting agriculture in Montague and starting to get farmers together for community building and to get their ideas on what they think would be an improvement for agricultural communities to do and possibly working with the Montague Grange on that. Longer range goals to get a right to farm by-law among other things.

Ramsey: There are four main concepts we came up with in the working group. 1) Promotion of agriculture 2) providing Assistance and mediation for farmers and farming related issues 3) Preservation of Farm land and Farming as a lifestyle and 4) Community building, getting farmers to connect and meet each other.

**Resignation from Planning Board**

*Boutwell makes the motion to accept Ted Armen's resignation from the Planning Board with regret. Seconded by Fairbrother. Approved unanimously. Boutwell – Aye, Fairbrother – Aye*

There are Planning Board vacancies, anyone interested contact Walter Ramsey

**John Keating, Burrito Rojo, Request for Use of Public Property for Parking Lot Spaces along 50 Third Street**

Keating: This is for the Water Under the Bridge Festival, this is for more visibility and to do something outdoors (weather providing) during the afternoon hours.

*Boutwell makes the motion to approve the request for Use of Public Property To John Keating, Burrito Rojo, 50 Third St., Turners Falls for parking lot spaces along 50 Third Street, for June 11, 2011 from 4:00 PM to 8:00 PM, with set up at 3:00 PM and breakdown at 9:00 PM as part of the Water Under the Bridge Festival. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Request for 1 day Alcohol License for Water Under the Bridge Festival**

*Fairbrother makes the motion to grant a one day alcohol license to Burrito Rojo, John Keating, 50 Third Street, Turners Falls during his participation in the Water under the Bridge Festival on June 11, 2011, proof of insurance, liquor liability has been supplied and the Chief of Police has signed off on it. Seconded by Boutwell, approved unanimously.*

**Lisa Davol, Turners Falls Riverculture, Turners Falls Block Party and World Fair**

Taken off agenda, Lisa will be at the next meeting to discuss.

**Town Administrators Report (given by Administrative Secretary, Wendy Bogusz)**

**111F Request**

Bogusz: This is a request from Ray Zukowski for Officer Michael Sevene to be placed on 111F for 2 weeks due to an injury he received responding to a fatal car accident on May 24, 2011.

*Boutwell makes the motion to place Officer Michael Sevene on 111F duty effective May 24, 2011 until the next Selectmen's meeting on June 20, 2011 due to his injury. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

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**Police – Other**

Fairbrother announces that K-9 Kiera had to be put down over the weekend due to medical issues.

**Approve signing letter to EPA regarding dieseling trains in Lake Pleasant, Montague Center and Millers Falls**

Bogusz: Gina sent her revisions to the final letter and her board has not reviewed the changes yet. If you could approve it pending corrections that would be good. Frank did not want to wait until the next meeting to send out the letter.

Fairbrother: I haven't had a chance to read these revisions. As much as I would like to move this along for them, I am in favor of this, but in all honesty I cannot vote on it tonight. This will be brought forward at the next meeting.

Boutwell would like to see a clean copy without all the changes marked out.

**Topics not anticipated covered in the 48 hour posting requirement**

Bogusz; The Board of Selectmen are invited to the annual Flag Day ceremony on Tuesday, June 14, 2011 at 6:00 PM

**Lauren Clough, Montague Community Band**

Bogusz: This is regarding changing the dates for using Peskeompskut Park. She originally requested June 20, July 4, 18 and August 1. She would like to now shift them by a week to June 27, July 11, July 25 and August 8, 2011. There are no conflicts.

*Boutwell makes the motion to amend the original permit to reflect the new dates June 27, July 11, July 25 and August 8, 2011. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

License for the Community Garden Group is available and will be put on the next agenda

**Other**

**Registration for Assembly, Public Demonstration, or Use of Public Property: New England Relay**

*Fairbrother makes the motion to authorize use of public property (Route 63) to New England Relay on June 11, 2011 from 5:00 PM to 9:00 PM. Seconded by Boutwell, approved unanimously. Fairbrother – Aye, Boutwell - Aye*

**Cultural Council Appointments**

*Fairbrother moves that the Board appoint Morning Star Chenven to the Montague Cultural Commission as of June 6, 2011 with a term to expire on June 30, 2013 for the remainder of Lynn Rudie's term; and to appoint Moonlight Davis to the Montague Cultural Council effective June 6, 2011 for the remaining 2 years of Lisa Enzer's term to expire on June 30, 2013. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother - Aye*

**Announcements**

The next regularly scheduled Selectmen's Meeting will be held on **Monday, June 20, 2011** at 7:00 PM at the Montague Town Hall, Upstairs Meeting Room, 1 Avenue A, Turners Falls, MA.

*Boutwell makes the motion to adjourn the meeting at 7:50 PM. Seconded by Fairbrother, approved unanimously. Boutwell – Aye, Fairbrother - Aye*