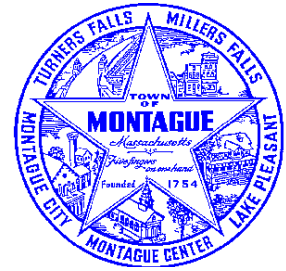


Town of Montague Municipal Airport Commission

Meeting Minutes

September 11, 2017



The meeting was called to order at 7:05 PM in the Airport Admin Bldg.

Commissioners present: Keith LaRiviere, Peter Golrick, Brian Carroll

Others present: Bryan Camden (MANAGER), Stu Moncrieff (GALE), Josh Simpson (briefly)

Prior to conducting the business at hand, we observed a moment of silence in recognition of the passing of Commissioner Gary Collins mother. Following that we observed a moment of silence in remembrance of the events of September 11, 2001.

MOTION by Keith to accept the minutes of August 14, 2017, seconded by Brian. After discussion of adding a clarifying statement, motion passes unanimously.

GALE REPORT

AIP-18 (Reconstruct Parallel Taxiway) FAA needed a new Form425. **ASMP – Fencing** MassDOT may fund NJ Tea; still awaiting funds. **AIP-19** (Master Plan Update) Expected to have draft ready by next meeting (October 10), will set a special start time of 6:00 for that meeting. **Other** We should look into using the NJ Tea failures to leverage the habitat discussion with NHESP. Discussion of options for plantings and closure of AIP-18 with future plans to mitigate the failed NJ Tea plants; Possible MassDOT funding. Snow Removal Equipment data sheet. Full Gale Report attached.

Josh reported deer on the runway as he was landing, wanted us to know. (See item below about wildlife reports).

MANAGER REPORT

House estimated to cost \$650 for cleanup; plumber lined up.; Orange Oil to do furnace; prospective tenants interested at \$1,000/mo.; discussion of flooring (caret was agreed upon); electrical to be looked at by the Tech School; Tech School will look at roof, as well. **MOTION** by Brian to authorize the Manager to proceed with the lease as proposed in the Managers Report, seconded by Keith, discussion about making sure we state the presence of lead; motion passes unanimously. The company interested in developing a 10-bay T-Hangar is on hold for now. Discussion of Snow removal will be held to next meeting to allow more quotes to come in. Tech School to work with us on the NJ Tea plants; MassDOT to fund up to \$2,000; wildlife on runway reports (3); Bryan will work with Mass Wildlife to see about a hazard mitigation plan. Bryan will not attend the MAMA conference this year as the agenda is the same as the last one he went to a few years ago. Tractor-trailer cut across median, caught on camera, Western Express truck; grass to be repaired. Treasurer's report – Income- \$198.91; Expense - \$2,652; balance \$44,235.69 or 88.6%. Treasurer's Reports attached. Tribal Update: Nothing new to report. Full Manager Report attached.

COMMISSIONER UPDATES

No discussion on this topic tonight.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

No discussion on this topic tonight.

ACCESS AGREEMENT

No discussion on this topic tonight.

9:20 Keith made a **MOTION** to adjourn, second by Brian, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ___ (Aye) ___ (Nay) ___ (Abstain) at an Airport Commission Meeting on: ___ / ___ / _____

(Airport Chair Signature)

Documents used:

Manager's Report

Gale Monthly Update

Treasurers Report

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **AOPA** is Aircraft Owners and Pilots Association; **BLS** is the Federal Bureau of Labor Statistics; **CAP** is Civil Air Patrol; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **GARD** is the General Audio Recording Device that records pilots as they approach and leave the Airport; **MassDOT/AD** is the Massachusetts Department of Transportation, Aeronautics Division; **MAMA** is the Massachusetts Airport Management Association; **FCFC** is the Franklin County Flying Club; **FCRCC** is the Franklin County Radio Control Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.