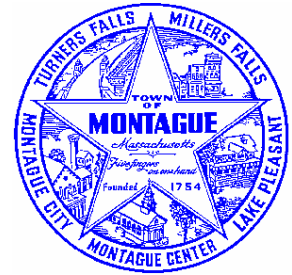


Town of Montague Municipal Airport Commission

Meeting Minutes

June 10, 2013



The meeting was called to order at 7:00 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Keith LaRiviere, Gary Collins, Peter Golrick, Mike Sokolosky, and Rod Herzig

Others present: Mickey Longo (MANAGER), Owen Silbaugh (GALE), Brian Smith, Steve Johnson

Mike made a **MOTION** to approve the minutes of 5/13/2013, second by Keith, passed 5-0-1, with Gary abstaining.

GALE REPORT

AIP-11 and AIP-14 (Runway design and construction) in close-out status. AIP-15 (Archeological Investigation); meeting was held on 5/30, and a follow-up meeting was set for July 23 in Hyannis. UMass to begin work on June 24, a delay of 2 weeks from the original projected start date. AIP-16 (Preliminary Fence Design and Section 106); Preliminary plans have been sent to Mickey and the Tribes for discussion at the July 23 meeting.

Full Report attached.

MANAGER REPORT

Work continues to expedite the Release of Land with the help of Gale. Rental property still vacant, it's a slow process. Repair service has been called for Gate 3. May 30 meeting with FAA and Tribes brought a surprise that the Tribes want to discuss a Memorandum of Agreement linked to future projects; the FAA said this was not the proper procedure for this. Owen provided a copy of potential hangar locations. Discussion of the history of the existing (unsigned) MOU with the Tribes; document was approved and signed by the Airport Commission and the Board of Selectmen more than two years ago with no further action by the FAA or the Tribes. The May 30 meeting brought to light that the Tribes have internal communication issues that threaten our projects. The Tribes have stated that they intend to stall all of our future projects if we don't permanently protect the hillside. The rotating beacon is in the admin building to be repaired. Plans for the Aviation Weekend Event are well underway.

Treasurer Report: End of May; Income expected \$37,625, we have \$29,967 (down by 25%); Expected expenses are \$37,625, we have spent \$34,237 or 91% - we are just breaking even.

Managers Review: The annual managers review was held, full report attached.

ANNUAL MOTIONS

Keith **Moved that we** appoint Mickey Longo as a Manager for the Airport, said appointment to run from July 1, 2013 to June 30, 2014, seconded by Rod, passed unanimously.

Mike **Moved that we** authorize the Manager to expend funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2014, seconded by Keith, passed unanimously.

Gary **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign leases, grant applications, grants, grant assurances, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2014, seconded by Keith, passed unanimously.

Keith **Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll, for Fiscal Year 2014, seconded by Gary, passed unanimously.

Mike **Moved that we** appoint Dick Caldwell as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014, seconded by Keith, passed unanimously.

Mike **Moved that we** appoint Mark Longo as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014, seconded by Keith, passed unanimously.

Mike **Moved that we** appoint Mark Fairbrother as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014, seconded by Keith. It was discussed that Mark should check with the state to ensure that this will not create a conflict of interest, motion passed unanimously.

Mike made a **MOTION** to change the \$1,000,000 liability coverage in the Lease Agreement to be \$100,000/\$300,000, seconded by Keith. This will bring the coverage more in line with the expectations of an individual hangar owner, rather than for a commercial operation. The commercial agreement was not changed by this motion. Motion passes 4-0-2 with Gary and Rod recused. Mike made a **MOTION** to offer the new terms to anyone interested, seconded by Keith, passed 4-0-2 with Gary and Rod recused.

Full Managers Report attached.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

None tonight.

COMMISSIONER UPDATES

Discussion of having Gale put on a Section 106 Seminar, perhaps in August.

8:41 Mike made a **MOTION** to adjourn, second by Keith, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ____ (Aye) ____ (Nay) ____ (Abstain) at an Airport Commission Meeting on: ____/____/____

(Airport Chair Signature)

Documents used:

Managers Report

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **FCFC** is the Franklin County Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.