



# Turners Falls Municipal Airport

Airport Administration Building  
10 Aviation Way  
Turners Falls, MA 01376

## *Agenda for June 10, 2013*

All times approximate - All items tentative

1. 7:00 Call to Order
2. 7:01 Approve Minutes by vote
  - a. Approve Minutes of 5/13/2013 by vote
3. 7:10 Gale Report
  - a. Project Updates (AIP – Airport Improvement Plan)
    - i. AIP-11 Runway Design and Permitting Closeout Progress
    - ii. AIP-14 Runway Construction Closeout Progress
    - iii. AIP-15 Tribal Investigation for future projects
    - iv. AIP-16 Fencing Preliminary Design and Archeological and Tribal Investigation
4. 7:35 Managers' Report – votes may be taken
  - a. Monthly Report
    - i. Buildings and Grounds
      1. FAA Release of Land
      2. Progress report on rental house
    - ii. Security
    - iii. Treasurer's Report
      1. End of year spending requests
  - b. FAA 5/30/2013 Meeting Update
  - c. Hangar Development Requests
  - d. Manager's Review
5. 8:30 Vote on Annual Motions as set out on attachment.
6. 8:30 Discussion of Lease Terms and Conditions – votes may be taken
  - a. Insurance Limits
  - b. Review Draft Ground Lease Agreement
7. 8:45 Pilot, Tenant, Users Group, and Public Comment; Other Business
  - a. Opportunity for the public to address the Commission
  - b. Any topics not anticipated in advance of the posting requirement
8. 9:00 Commissioners Updates and Comments

# Annual Motions

## **Annual Motion # 1**

**Moved that we** appoint Mickey Longo as a Manager for the Airport, said appointment to run from July 1, 2013 to June 30, 2014.

## **Annual Motion # 2**

**Moved that we** authorize the Manager to expend funds not to exceed the limit allowed by the State Bid Law, with specific Treasurer Approval of items over \$1,000, for Fiscal Year 2014.

## **Annual Motion # 3**

**Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, to sign leases, grant applications, grants, grant assurances, and related documents; including, but not limited to, grants over \$50,000, for Fiscal Year 2014.

## **Annual Motion # 4**

**Moved that we** authorize the Manager, the Chairman or Vice Chairman in his absence, and/or the Treasurer to sign weekly bills and payroll, for Fiscal Year 2014.

## **Annual Motion # 5**

**Moved that we** appoint Dick Caldwell as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014.

**Moved that we** appoint Mark Longo as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014.

**Moved that we** appoint Mark Fairbrother as a volunteer for the Airport, said appointment to run from July 1, 2013 to June 30, 2014.